

OCQUEOC TOWNSHIP – PRESQUE ISLE COUNTY – MICHIGAN  
TOWNSHIP HALL RENTAL AGREEMENT

RENTAL AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Township of Ocqueoc, a municipal corporation, hereinafter designated "Township", and \_\_\_\_\_, hereby designated "Tenant".

WITNESSETH:

In consideration of the covenants and considerations hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

- (1) The Township hereby Lets and Rents unto the tenant, the Ocqueoc Township Hall, premises owned by the Township. The rental fee and deposit are detailed as follows:

**TOWNSHIP RESIDENT OR TOWNSHIP PROPERTY OWNER**

Daytime rental	\$75.00
<input type="checkbox"/> Graduation party	
<input type="checkbox"/> Birthday party	
<input type="checkbox"/> Bridal or baby shower	
<input type="checkbox"/> Other – specify _____	
Nighttime rental	\$125
<input type="checkbox"/> Wedding reception	
<input type="checkbox"/> Graduation party	
<input type="checkbox"/> Other – specify _____	

Deposit to be fully refunded if there are no charges for snow removal, damage or cleanup.

**NON-TOWNSHIP RESIDENT OR TOWNSHIP PROPERTY OWNER**

Daytime rental	\$175.00
<input type="checkbox"/> Graduation party	
<input type="checkbox"/> Birthday party	
<input type="checkbox"/> Bridal or baby shower	
<input type="checkbox"/> Other – specify _____	
Nighttime rental	\$225.00
<input type="checkbox"/> Wedding reception	
<input type="checkbox"/> Graduation party	
<input type="checkbox"/> Other – specify _____	

\$100 will be retained as rental fee. Remainder of deposit will be refunded if there are no snow removal, damage or cleanup charges.

**SNOW REMOVAL – Charge to be taken out of deposit**

Small lot	\$25.00
Medium lot (small plus ½ of large lot)	\$50.00
Large lot	\$75.00

- (2) Said premises may be used for meetings, receptions, and entertainment of guests and for no other purpose without the written consent of the Township. Tenant agrees not to use the basement in any manner inconsistent with barrier-free laws.
- (3) There will be no alcoholic beverages permitted in or on the Ocqueoc Township hall premises.
- (4) Tenant shall not assign, transfer, or sublet this Rental Agreement on said premises, or any part thereof, without the written consent of the Township.
- (5) Tenant shall be liable and responsible for any and all damage or injury to said premises and any person or property thereon during the period of occupancy hereunder, and shall reimburse, indemnify and save harmless therefrom the Township and all Township officers and employees.
- (6) Tenant shall keep the premises in a neat and orderly condition and free of rubbish and debris which shall be picked up and removed from the premises immediately following any occupancy. As security for full performance of this covenant, Tenant shall deposit with the Township the sum of \$\_\_\_\_\_, as determined by the above deposit schedule, receipt of which is hereby acknowledged. If Tenant shall fully and properly perform this covenant, said security deposit shall be returned, but Tenant failing in said performance, said deposit shall revert to the Township to apply toward the reasonable costs of cleaning and rubbish removal.
- (7) By execution hereof, Tenant acknowledges receipt of a copy of the Rules and Regulations for use of Ocqueoc Township Hall, and does hereby agree to abide and to use said premises strictly in accordance with said Rules and Regulations.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first above written.

TOWNSHIP OF OCQUEOC  
A Municipal Corporation, By:

\_\_\_\_\_

\_\_\_\_\_  
Tenant