

**Ocqueoc-Bearinger Fire Board
Meeting Minutes
Tuesday, 7 January 2020
(Revised)**

Attending Board Members

Jerry Counterman, Chairman
Beverly Rossetto, Treasurer
Archie Patterson, Secretary
Woody Isaacs, Director
Tom Anglin, Director(Absent)

Others

Gary Yaklin, Fire Chief
Ann Beach, Medical Coordinator
Charles Merchant, Assistant Fire Chief (Absent)

Agenda. The Chairman presented the agenda. Beverly Rossetto made a motion to approve the agenda which was seconded by Woody Isaacs. Motion Carried.

Meeting Minutes

The meeting minutes, for the 7 November 2019 meeting, were reviewed and corrections made. A motion by Woody Isaacs to accept the minutes as corrected was seconded by Beverly Rossetto. Motion Carried.

Treasurers Report

- The Treasurer's report was reviewed. The General fund started 1 November at \$48,840.84, added interest of \$10.72, voided check of \$87.50, and old fuel tank sale of \$100 with expenses of \$4,710.30 had an ending balance of \$44,328.74. December added interest of \$10.96, a donation of \$50 and after expenses of \$843.23 ended with a final balance of \$43,546.47.
- The equipment fund is made up of a savings fund and three CDs. They started 1 November at \$67,159.37 and earned interest of \$127.22 for an ending balance of \$67,286.59. December added \$123.63 in interest for a final balance of \$67,410.21.

Fire Chiefs Report

- The Fire Chief's report is attached.

Assistant Fire Chief's Report

- None

Medical Coordinator's Report

- Medical Coordinator's reported seven total runs in the last two months of which six were medical and one was an accident. Four were transported to the hospital. Rogers City responded to five calls and Onaway responded to two calls. Bearinger had three calls and Ocqueoc had four calls.
- The ambulance for first responders is set up and read to be used. The back step/bumper needs repair. Extensive work was done on the door hinges to get the doors back in operation.
- Beverly Rossetto drove to Jackson, Michigan and picked up a cot for the unit and will not accept mileage reimbursement. Mr. John Worden paid for the cot and donated it to the department. Thanks to John Worden, *Tom Anglin*, and Beverly Rossetto for helping the department get a cot for the new unit was expressed by several people.

Old Business

- Hilger Case Status. The secretary contacted Mr. Vogler's office and was told a letter was sent to Mr. Hilger's attorney about the non-payment.

New Business

- The preliminary Department budget was presented and Beverly Rossetto went thru each line of the budget pointing out the increases and decreases. She noted the contribution from the units is an estimate as the amount is based on an approved budget amount before any roll over from the prior year budget. There was some confusion concerning the totals until it was pointed out that the \$10,000 transferred to the Equipment fund did not show up as an expense in the 2019-2020 budget numbers because of the software. Adding the amount back in showed a 2019-2020 budget of \$107,294.87 and a proposed 2020-2021 budget of \$102,600.00 which is a decrease of \$4,694.87. A motion to approve the budget as presented was made by Archie Patterson and seconded by Woody Isaacs. Motion Carried. The budget will be presented to each of the Townships at their next meeting and approved at the Tri-Board meeting in March.
- Next year's budget will cover the installation costs for two mobile radios that were donated by Motorola.

Public Comment.

- Irvin Dedow asked the status of the building as an approved shelter. It was explained that the Red Cross only provides training on-line and without an onsite training the organization and responsibilities to operate the building as an over flow shelter could not be determined.

Board Comment

- None

Motion to adjourn by Beverly Rossetto was seconded by Woody Isaacs. Motion carried. Meeting adjourned at 8:02 pm.

Respectfully submitted

Archie Patterson

Archie Jay Patterson II
Secretary, Ocuqueoc Bearinger Fire Board

1 Attachments
Fire Chief's Report

Next regular meeting: 5 March 2020 at 7:00 pm.

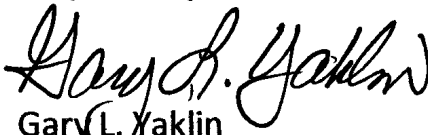
OCQUEOC-BEARINGER FIRE BOARD MEETING

JANUARY 7, 2020

FIRE CHIEF'S REPORT – NOVEMBER & DECEMBER

1. Run Activity – One run to extinguish a fire on a farm combine near the corner of Domke Hwy and Glawe Rd. A second and final run for the time period was to a tree on a powerline.
2. Other Items of Interest:
 - a. meetings at the fire hall continued three times per month.
 - b. Chevron installation was completed on rig #705. This completes the agreement we entered into with Omega Sign Company.
 - c. A technician completed programming work on the new washing machine and we began using it to wash our gear.
 - d. Maintenance work was completed on the Generac emergency generator by technicians from Hobson Electric Company.
 - e. Received input from team members regarding the proposed budget for next year and spent one evening with the Budget Committee discussing that and many other items.
 - f. Old rig #707 remains available for future disposal by sale or otherwise.
 - g. Several members & member-wives attended the 2019 Christmas party thanks to the consideration of the Fire Board.

Respectfully Submitted,


Gary L. Yaklin

Fire Chief

Ocqueoc-Bearinger Fire Board
Meeting Minutes Rev 1
Thursday, 2 July 2020

Attending Board Members

Jerry Counterman, Chairman (Absent)
Beverly Rossetto, Treasurer
Archie Patterson, Secretary
Woody Isaacs, Director
Tom Anglin, Director (Absent) (Absent)

Others

Gary Yaklin, Fire Chief
Anna Beach, Medical Coordinator
Charles Merchant, Assistant Fire Chief

Meeting was called to order by the Secretary at 7:02 pm followed by the Pledge of Allegiance.

Agenda. With the absence of the Chairman, Secretary Archie Patterson chaired the meeting and used the last meetings agenda as a template for this meeting.

Meeting Minutes. The meeting minutes, for the 2 July 2020 meeting, were reviewed, Motion by Beverly Rossetto to accepted the minutes as corrected was seconded by Woody Isaacs. Motion Carried.

Treasurers Report

- The July balance started at \$56,808.38 and added \$2.40 in interest and \$100 sale of a used pump and had expenses of \$2,949.86 for a July ending balance of \$53,960.92. August added \$1,88 in interest with expenses of \$6,039.23 for a final balance of \$47,923.57.
- The Equipment fund started July with \$68,071.07 and added interest of \$100.09 for an ending balance of \$68,171.16. August added \$103.62 in interest for an ending balance of \$68,274.78.
- Motion by Archie Patterson and seconded by Woody Isaacs to accept the Treasurer's report as presented. Motion Carried.

Fire Chiefs Report

- The Fire Chief's report is attached.
- The pumper failed to draw water from an external source at a fire and mutual aid was used with the department transporting water to the scene. Sand and small rocks were found to have jammed the pump's vanes and was repaired. A better way of draining the tank needs to be found.
- There are two new candidates for membership both with full certification.
- Archie Patterson initiated a discussion of members who have not passed their physical or Pulmonary test still being allowed to make runs. There was a discussion about department policy and our liability if that person is injured on the job.

Assistant Fire Chief's Report

- The Assistant Fire Chief added they need to drain the tank after runs.
- Beverly Rossetto stated there are two members that still need their physicals.

Medical Coordinator's Report

- Medical Coordinator reported is attached.
- The State is now requiring the incident reports weekly for even volunteer stations. There are 70 boxes, in the JUVARE system to check even if there was no activity.

Old Business: None, New Business: None, Public Comment: None, Board Comment: None

Motion to adjourn by Woody Isaacs was seconded by Beverly Rossetto. Motion carried. Meeting adjourned at 7:37 pm.

Respectfully submitted

Archie Patterson

Archie Jay Patterson II
Secretary, Ocqueoc Bearinger Fire Board

2 Attachments

1. Fire Chief's Report
2. Medical Coordinator's Report

Next regular meeting: 5 November 2020 at 7:00 pm.

OCQUEOC-BEARINGER FIRE BOARD MEETING

SEPTEMBER 3, 2020

FIRE CHIEF'S REPORT-JULY THRU AUGUST

- 1. Run Activity – Twelve runs, consisting of five vehicle accidents, four power line incidents, one lift assist, and two home fire incidents.**
- 2. Other items of interest:**
 - a. completed pulmonary function tests on seven members.**
 - b. completed annual DOT inspections of five major pieces of apparatus, repairs to major items on 705, oil/lube on four major pieces, and the annual main pump test on 701.**
 - c. continued member meetings but on a reduced basis.**

Respectfully Submitted



Gary L. Yaklin

Fire Chief

EMR Report for 07/01/2020 through 8/31/2020

Total Runs - 12

Medical Runs- 9

Accidents - 3

Rogers City Ambulance Responded to 9 calls

Onaway Ambulance Responded to 3 call

Bearinger Twp had 3 calls

Ocqueoc Twp had 9 calls

Transports to hospital: 9 patients

Patients refused transport to hospital: 3 patients
(Will go by personal vehicle)

Medical Coordinator
Anna Beach

Ocqueoc-Bearinger Fire Department
Board Meeting Minutes
Thursday, 2 September 2021

Attending Board Members:

Jerry Counterman, Chairman
Beverly Rossetto, Financial Officer
Michael Phillips, Secretary
Jerome (Woody) Isaacs, Director
Sheryl Diamond, Director

Others:

Gary Yaklin, Fire Chief
Charles Merchant, Assistant Fire Chief
Anna Beach, Medical Coordinator

The meeting was called to order by the Chairman at 7:03 followed by the Pledge of Allegiance.

Agenda: The Chairman presented the agenda. The agenda was accepted as presented.

Meeting Minutes: The meeting minutes for 1 July 2021 were presented. Michael Phillips motioned to accept the Minutes as amended, seconded by Woody Isaacs, all Ayes; motion carried.

Financial Officers Report: Beverly Rossetto gave an overview of the activity from 1 Jul 2021 through 31 Aug 2021. See attached for detailed account information during that period.

- Jul 2021 Total Liabilities and Fund Equity \$135,029.28
- Aug 2021 Total Liabilities and Fund Equity \$133,817.62

Michael Phillips motioned to accept the Financial Officers report as presented, seconded by Woody Isaacs, all Ayes; motion carried.

Fire Chiefs Report: The Fire Chiefs report is attached. It covers the period of 1 Jul to 31 Aug 2021. There were two total runs, one false alarm and one non-fire highway cleanup on US 23. Parking lot repairs were completed successfully. Gary asked if there was an update from the insurance company regarding damage at the refuge harbor dry hydrant; Beverly is still waiting on an update, initial estimates are \$3-5k to repair.

Assistant Fire Chiefs Report: Training was completed at the Rainey River dry hydrant, marginally successful overall. The crew had difficulty in flushing the hydrant and did not make any significant progress in clearing it from shore. Currently attempting to get a diver to inspect the underwater inlet for obstructions. There is a new funding opportunity within the county to provide training at Alpena Community College. The training will be certificate based and managed by ACC, they are currently providing this program to Alpena County and Presque Isle County would be an addition to the existing.

Medical Coordinators Report: The Medical Coordinators report is attached. Anna Beach reports a total of 13 Calls in Jul and Aug. A bumper was lost on the ambulance during a call down a rough road, the bumper will need to be replaced prior to the upcoming state inspection. Current estimate is \$4k to repair. Need to check with insurance company to see if the damage is covered under our policy.

Old Business:

Ocqueoc-Bearinger Fire Department
Board Meeting Minutes
Thursday, 2 September 2021

New Business:

- Biannual Audit
 - Beverly Rossetto submitted the completed report to the board for review. Woody Isaacs motioned to accept the report. Sheryl Diamond second, all Ayes; motion carried.
- Equipment Fund CD
 - Beverly Rossetto requested to transfer the recently matured CD at TCF, as well as \$10k from the equipment fund to a CD at Calcite Credit Union in the amount of \$21,095. Woody Isaacs motioned to allow the transfer. Sheryl Diamond second, all Ayes; motion carried.

Public Comment:

Board Comment:

Motion to adjourn made by Woody Isaacs, seconded by Sheryl Diamond, all Ayes; motion carried.
Meeting adjourned at 7:49 PM.

V/r

Michael Phillips
Secretary
Ocqueoc-Bearinger Fire Department Board

Attachments:
Fire Chiefs Report
Financial Officers reports
Medical Coordinators Report

Next regular meeting: November 4th 2021 at 7:00 PM

Ocqueoc-Bearinger Fire Board
Meeting Minutes Rev 1
Thursday, 5 November 2020

Attending Board Members

Jerry Counterman, Chairman
Beverly Rossetto, Treasurer
Archie Patterson, Secretary
Woody Isaacs, Director
Tom Anglin, Director (Absent)

Others

Gary Yaklin, Fire Chief
Anna Beach, Medical Coordinator
Charles Merchant, Assistant Fire Chief

Meeting was called to order by the Chairman at 7:00 pm followed by the Pledge of Allegiance.

Agenda. Motion to approve the agenda with one addition by Beverly Rossetto, seconded by Woody Isaacs. Motion Carried.

Meeting Minutes. The meeting minutes, for the 3 September 2020 meeting, were reviewed, Motion by Beverly Rossetto to accepted the minutes was seconded by Woody Isaacs. Motion Carried.

Treasurers Report

- The September balance started at \$47,923.57 and added \$1.79 in interest and \$5.00 Accident Report Payment with expenses of \$4,516.16 for a September ending balance of \$43,414.20. October added \$1.68 in interest with expenses of \$3,865.76 for a final balance of \$39,550.12.
- The Equipment fund started September with \$68,274.78 with interest of \$103.82 for an ending balance of \$68,378.60. October added \$100.71 in interest for an ending balance of \$68,479.31.
- Motion by Archie Patterson, seconded by Woody Isaacs to accept the Treasurer's report. Motion Carried.

Fire Chiefs Report

- The Fire Chief's report is attached.

Assistant Fire Chief's Report

- The Assistant Fire Chief discussed the free equipment they got from the Presque Isle Fire Department garage sale such as a portable hose winder and extra fill hoses..

Medical Coordinator's Report

- Medical Coordinator reported is attached.
- Ordered another AED for the department and a hub cap for the new ambulance.

Old Business: None,

New Business:

- Snow removal contract with Todd Curtis was approved by a motion by Beverly Rossetto, seconded by Archie Patterson. Motion Carried.
- Archie Patterson pointed out that Tom Anglin has been unable to attend the board meetings and Archie Patterson moved that Tom Anglin be removed from the Board-at-Large seat. Motion seconded by Woody Isaacs Motion Carried.
- Archie Patterson pointed out that Beverly Rossetto would like to continue as Treasurer but after 20 November she will no long be on the Township Board and therefore not on the Fire Department Board. To ensure she continues as Treasurer and process the new budget Archie Patterson moved that Beverly Rossetto be appointed to the Board-at-Large seat. Second by Woody Isaacs. Motion Carried.
- Budget Committee: The board nominated Beverly Rossetto, Gary Yaklin and Woody Isaacs to be on the Budget Committee. Motion by Archie Patterson, seconded by Jerry Counterman to approve the appointments. Motion Carried.

Public Comment: None,

Board Comment: None

Motion to adjourn by Woody Isaacs was seconded by Beverly Rossetto. Motion carried. Meeting adjourned at 7:37 pm.

Respectfully submitted

Archie Patterson

Archie Jay Patterson II
Secretary, Ocqueoc Bearinger Fire Board

2 Attachments

1. Fire Chief's Report
2. Medical Coordinator's Report

Next regular meeting: 7 January 2021 at 7:00 pm.

OCQUEOC-BEARINGER FIRE BOARD MEETING

NOVEMBER 5, 2020

FIRE CHIEF'S REPORT-SEPTEMBER THRU OCTOBER

1. Run Activity – Three runs, consisting of one vehicle fire, one home false alarm, and one brush fire.
2. Other items of interest:
 - a. completed the following rig maintenance work:
 - Multiple light repairs on 707.
 - Installation of main water tank drain valve on 701.
 - Installation of one main 12v battery on 705.
 - b. new pager charging units received for each member.
 - c. continued member meetings under COVID-19 restrictions.
 - d. hosted the latest meeting of the Presque Isle Fire Chiefs Association.

Respectfully Submitted,


Gary L. Yaklin

Fire Chief

EMR Report for 09/01/2020 through 10/31/2020

Total Runs - 18

Medical Runs-18

Accidents - 0

Rogers City Ambulance Responded to 18⁷ calls
OAS 2

Onaway Ambulance Responded to 1 call

Bearinger Twp had 1 call

Ocqueoc Twp had 1⁶ calls

Transports to hospital: 18⁷ patients
1 merged

Patients refused transport to hospital: 0 patients
(Will go by personal vehicle)

Medical Coordinator
Anna Beach